

**ICAR-CENTRAL INSTITUTE OF POST HARVEST ENGINEERING &  
TECHNOLOGY  
Ludhiana/Abohar**

**PROPOSAL FOR TOUR**  
(To be submitted in triplicate)  
(In case involving drawl of advance)

Name (in Block Letters) :  
Designation :  
Basic Pay / Level :

| Date & Time (Hrs.) | Departure | Date & Time (Hrs.) | Arrival | Distance (km.) | Mode of transport |
|--------------------|-----------|--------------------|---------|----------------|-------------------|
|                    |           |                    |         |                |                   |
| Halt at            |           |                    |         |                |                   |
|                    |           |                    |         |                |                   |

No. of days of halt at outstation :  
T.A. : Rs.  
D.A. : Rs.  
**Total Amount : Rs.**

***Purpose :***

For undertaking journey, a T.A. advance of Rs. \_\_\_\_\_ (Rs. \_\_\_\_\_  
\_\_\_\_\_ only) may also kindly be sanctioned and  
tour as above approved.

***Signature of the Officer/Official***

**Recommendation of Head of  
Division/Section**

**APPROVED/NOT APPROVED**

**Signature of Competent Authority**

**P.T.O.**

