## **Important Information**

- 1. Please go through the eligibility criteria and it is open for all the candidates, irrespective of age group across India, are eligible.
- Selection will be made purely on merit basis. Screening test will only be conducted if applicants
  crossed double, the seats required for the course. Shortlisted candidates are again subjected
  to in-person interview. The decision of the Director, ICAR-CIPHET, Ludhiana, will be final and
  binding in all respects.
- 3. The medium of instruction and examination shall be English.
- 4. The selected candidates must submit all their original documents at the time of admission for their verification and to initiate their official admission procedures. If desired, any required affidavits/ testimonials must be strictly according to the format provided as per additional requirements.
- 5. The academic session of this course is of 6 months consisting of 20-24 weeks.
- 6. The programmes of this certificate course will run on Credit System and is consisted of six courses to be completed compulsorily.
- 7. The courses are designed to include lectures, tutorials, practical, field work, project work, assignments, presentations, exposure visit, internship and exams. Thus, it is a complete package for a candidate to get knowledgeable and expertise in post-harvest handling and storage of food commodities.
- 8. The decisions of Director, ICAR-CIPHET in all respect is full and final. Any issues connected with the certificate course and institute along with its activities including the course rules will be subject to the jurisdiction of the Courts situated at Ludhiana.
- The candidates are allowed to take admission in the course is simultaneously not allowed to engage in any full-time activities which pay him remuneration. Residential period mentioned in the prospectus is compulsory.
- 10. ICAR-CIPHET reserves the right to cancel the admission sought by misrepresentation/concealment of facts or admission made due to error/oversight, etc.
- 11. Those candidates having bad past record elsewhere, need to submit the character certificate from his/her immediate previous position/ working/ education place.
- 12. Absence from the course curriculum without permission is not encouraged to continue the course and in such case the ICAR-CIPHET has the right to cancel the admission of the candidate.
- 13. ICAR-CIPHET shall not be responsible for any losses happened in any case to any candidates, happened due to their mere ignorance or happened during non-permitted cases.
- 14. All the selected candidates have to abide by the rules of the ICAR-CIPHET, Ludhiana.
- 15. The Course Director in all capacity is the competent authority to decide all other matters related to this certificate course.
- 16. All the important information from time to time will be made available on ICAR-CIPHET website at <a href="https://ciphet.icar.gov.in">https://ciphet.icar.gov.in</a>

## **Guidelines regarding application for admission**

- > The candidates are advised to go through the Prospectus and study the admission rules carefully.
- > The candidate should ensure that he/she fulfils the prescribed qualification for admission before filling the application form as mentioned in the Prospectus 2023.
- ➤ The candidates are advised to visit ICAR-CIPHET website https://ciphet.icar.gov.in regularly to check the updates.
- > The information related to course structure/ syllabus and other relevant materials are given in prospectus.

## How to apply

- Candidates can apply as under (Download prospectus and read it carefully before applying).
- Applicants can download the prospectus and application forms from the website.
- All columns in the application form should be filled in and written carefully and legibly by the candidate in his/her own handwriting. Incomplete application form is liable to be rejected.
- > The prospectus contains the account details of the institutes.
- ➤ The candidates have to pay Rs. 200 (general) or Rs. 100 (SC/ST) through NEFT/ Online banking and print the receipt.
- > The receipt should be attached with the filled in applications form and can be submitted to through mail to director.ciphet@icar.gov.in or manju.bala1@icar.gov.in. The hard copy of the submitted application along with all the attachments to be sent through post to Director, ICAR-CIPHET, P.O. PAU Campus, Ludhiana-141004, Punjab.
- > Two clear and recent passport size coloured photographs need to be submitted with the application forms.
- For any queries regarding the certificate courses, one can call to phone 0161-2313101 or +91 8073129511 or +91 9478263275.
- > Candidates must ensure that e-mail address and mobile number provided in the
- ➤ Application Form are their own as the same shall be used by the ICAR-CIPHET to convey the important Information / communication.
- ➤ The applications available online at https://ciphet.icar.gov.in from 28th August 2023 and are available till 15th September 2023, the last date for applying. The selected candidates will receive the confirmation email latest by 18th September 2023.

## **Important Dates to Remember**

Particulars	Due date
Application opens on	28 <sup>th</sup> August 2023
Last date for applying	15 <sup>th</sup> September 2023
Intimation to the selected candidates	18th September 2023