

FORM GFR 27

APPLICATION FOR AN ADVANCE FOR PURCHASE OF PERSONAL COMPUTER

- 1. Name of the Applicant _____
- 2. Applicant's Designation _____
- 3. District and station _____
- 4. Basic pay + NPA + SI _____
- 5. Anticipated price of motor car/cycle/personal computer _____
- 6. Amount of advance required _____
- 7. Date of superannuating or retirement or date of expiry of contract in case of contract officer _____
- 8. Number of installments in which the advance is desire to be repaid _____
- 9. Whether advance for similar purpose was obtained previously and if so
 - i). Date of drawal of the advance _____
 - ii). The amount of advance and/or interest thereon still outstanding, if any _____
- 10. Whether the intention is to purchase
 - a). A new or an old motor car/cycle/personal computer _____
 - b). If the intention is to purchase motor car/cycle/personal computer through a person other than a regular or reputed dealer or agent, whether previous sanction of the competent authority has been obtained as required under Rule 18 (3) of the Central Civil Service (Conduct) Rules, 1964 _____
- 11. Whether the officer is on leave or is about to proceed on leave
 - a). The date of commencement of leave _____
 - b). The date of expiry of leave _____
- 12. Are any negotiations or preliminary enquires being made _____ so that delivery may be taken of the motor car/cycle/personal computer within one month from the date of drawal of the advance
- 13. a). Certified that the information given above is complete and true _____
b). Certified that I have not taken delivery of the motor car/ cycle/ personal computer on account of which I apply for the advance, that I shall complete negotiations for the purchase of, pay finally and take possession of the same before expiry of one month from the date of the advance _____

Date:

Signature of the Applicant